



Drighlington Parish Council

The Community Hub
1A, Moorside Approach
Drighlington BD11 1JF

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Dated: 14th October 2026

NOTICE OF AN ORDINARY MEETING OF THE PARISH COUNCIL

To all members of the Parish Council,

You are respectfully summoned to attend an Ordinary Meeting of the Parish Council to be held in the Main Hall at Drighlington Methodist Church, King Street, BD11 1EL, on **the 19th October 2026** to transact the business set out in the agenda.

Signed: *Jill Davis*

Jill Davis 14/10/2026

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session. A copy of the 'Management of Recordings' policy is available on the parish council website.

DRIGHLINGTON ORDINARY PARISH COUNCIL MEETING

Monday 19th October 2026 @ 7.00pm

A G E N D A

1.	a) Chairperson's opening remarks:
2.	Apologies for Absence: a) To receive any apologies. b) To approve reasons for absence given by Councillors.
3.	a) Declaration of Disclosable Pecuniary and Other Interests:
4.	a) Dispensations for Disclosable Pecuniary Interests:
5.	Minutes: a) For the council to consider approving the draft minutes of the ordinary Parish Council meeting held on the 21st September 2026.
6.	Public Participation: a) Representation from members of the public on the business of the agenda for the meeting. b) To receive reports from the Police. c) To receive reports from invited guests and Leeds City Councillors.
7.	Hub Matters: a) For Cllr Roebuck to update the council concerning the new Utility/ Broadband supplier b) For the council to note the information received from Daisy Communications Ltd.
8.	Administration Matters: a) For the council to note the clerk's holiday. b) For the council to note the increase in YLCA/NALC subscription fees for 2027/2028 c) For the council to consider any actions from the Risk Assessment completed by Cllr Egan for Remembrance Sunday.
9.	Financial Matters: a) For the council to note the bank balance - Unity Trust Bank current account September 2026 - £3,165.09

	b) For the council to note the bank balance - Unity Trust Bank instant access account for September £115,496.73 c) For the council to note that the bank balance – NatWest Bank September £0.00 d) For the council to note the bank balance - Redwood Bank for September 2026 £11,411.82. e) For the council to consider approving the September bank reconciliation. f) For the council to approve the invoice to Drighlington Band £150.00 – Remembrance Sunday g) For the council to approve the invoice to Simple Sounds Hire £100.00– Remembrance Sunday h) For the council to approve the invoice to Bradford Council - £1650.00 – PAT Testing and storage of the Christmas lights and features. i) For the council to consider approving the clerk’s October2 2026 Expenses £84.96												
10.	Planning Matters: (to the publication of the agenda and to consider any actions) a) Planning Applications: a.1) 26/05357/FU/SW Condition 4 (Biodiversity Net Gain) of previous approval 25/02824/FU (Retrospective application for change of use for menage on existing equestrian land, including stables, tack store and feed store) as the application would be exempt from Biodiversity gain Requirements (Exemptions) Regulations 2024 as amended in 2026. Land Between 46 and 47 Oakwell Road. Bradford. 423123428209. a.2) 26/05365/FU/SW Retrospective application for single storey front extension with pitched roof. 10A Fairfax Avenue Drighlington Bradford b) Planning Decisions: b.1) 26/04364/FU – Two-storey side and two two-storey rear extension, porch to front, creation of hardstanding to front for parking. 12 Penfield Road, Drighlington. BD11 1ES. Decision – Granted b.2) 26/05/031/TR – Sycamore tree full grown reduction needed. Decision – Approved b.3) 26/04337/FU – Retrospective conversion of integral garage to form habitable room and erection of new detached building to form garage to rear. Decision - Refused c) Planning Matters: c.1) For Cllr Baxter to provide an update on the redevelopment of the Premier Inn at the Old Brickworks, make any recommendations where appropriate, and for the council to consider any actions arising from the update. c.2) For the council to note confirmation has been received from Mass Transit West Yorkshire that the PC’s formal response to Spatial Development Framework was received on 25 September 2026. c.3) For the council to consider any actions from the supporting paper concerning the publication of the Leeds Local Plan Timetable. c.4) For the council to consider any actions from the appeal against the refusal of: Planning Number 26/04337/FU 269 Whitehall Road, Drighlington. BD11 1BH Retrospective conversion of integral garage to form habitable room and erection of new detached outbuilding to form garage to rear.												
11.	Reports: Committee’s, Cllrs’ & Clerk: a) For Cllrs M Hughes and Milomo to update the council concerning the defibrillators. b) For the council to consider and agree any actions arising from Cllrs’ reports within their areas of responsibility. c) For the council to consider any actions from the clerk’s report. d) For Cllr North to provide an update concerning Highway matters, and for the council to consider any actions arising from the update.												
12.	Parish Activities: a) For the planting team to update the council and for the council to consider any actions from the update. b) For the council to consider approving First Aid Awareness courses – Cllr Parker c) For the clerk to update the council concerning Remembrance Sunday and to consider any actions from the update d) For the council to consider any actions from the updated Grit Bin information e) For the council to consider any actions from the information concerning Love Leeds – Cllr Irving.												
13.	Receipt Matters: September 2026: 01/09/2026 - £260.00 – Monthly rent received Drighlington Community Library. 01/09/2026 – 30/09/2026 - £1625.00 Christmas Sponsorship 28/09/2026 - £6.88 Clyde & Co Claims LLP 30/09/2026 - £588.43 Unity Trust Bank Interest												
14.	Payments: To consider approving (October 2026) R=Retrospective. The council may wish to consider approving the invoices en bloc <table><tr><td>No:</td><td>Name:</td><td>Reason:</td><td>Subtotal:</td><td>VAT:</td><td>Total:</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	No:	Name:	Reason:	Subtotal:	VAT:	Total:						
No:	Name:	Reason:	Subtotal:	VAT:	Total:								

		1.R	Sorkin Brown Limited DD	October 2026 Rent	£500.00		£500.00
		2.	Business Stream	Monthly Water Charge for the Hub	£17.93		£17.93
		3.	British Gas Lite	Final Bill	£0.47		£0.47
		4.	Memory Café Drighlington Methodist Church	Donation – Christmas Lunch (approved September 2026 PC meeting)	£100.00		£100.00
		5.	Simple Sounds Hire	Sound equipment – Remembrance Sunday	£100.00		£100.00
		6.	Unity Trust Bank - Automatic	Monthly Service Charge 2026	£7.00		£7.00
		7.	Drighlington Methodist Church	Room hire Invoice 1293	£95.00		£95.00
		8.	Drighlington Band	Invoice reference 2627003 – Remembrance Sunday (Autumn Plants)	£150.00		£150.00
		9.	Bradford Council	PAT testing and storage – Christmas features and lights	£1375.00	£275.00	£1650.00
		10.	Pension Payments DD	October 2026	Redacted		
		11.	HMRC Payment	October 2026	TBC		TBC
		12.	Salaries	October 2026	Redacted		
		13.R	Jill Davis	October1 2026 Expenses	£153.74	£30.75	£184.49
		14.	EDF - DD	5 October payment KI808ACB10-0002	£43.56	£2.18	£45.74
		15.R	EDF - DD	First payment – waiting for the invoice	£17.06	0.85	£17.91
		16.	Zen Internet Ltd	Invoice 57447376 Broadband and connection charge.	£75.00	£15.00	£90.00
		17.	Jill Davis	October2 2026 Expenses	£82.86	£2.08	£84.94
				TOTAL	£2717.62+	£325.86+	3043.48+
15.		Date of the Next PC Meeting: Ordinary Parish Council Meeting: 16th of November 2026 @ 7.00pm in the Main Hall at Drighlington Methodist Church. Agenda cut-off: 10 th November 2026					
16.		Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at Meetings Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.) VOTE REQUIRED:					
17.		Confidential Matter: a) To receive the clerk's update on information requested at the extraordinary meeting and consider any necessary actions. b) For the council to discuss the deferred items from the extraordinary meeting and consider any actions.					