



Drighlington Parish Council

The Community Hub
1, Moorside Approach
Drighlington BD11 1JF

Tel: 07984733352

Email: clerk@drighlingtonparishcouncil.gov.uk

Website: www.drighlingtonparishcouncil.gov.uk

Dated: 15th April 2026

NOTICE OF A PARISH COUNCIL MEETING

To all members of the Parish Council,

You are respectfully summoned to attend the Ordinary Meeting of Drighlington Parish Council to be held in the Main Hall at Drighlington Methodist Church, King Street, BD11 1EL, on **the 20th of April 2026** to transact the business set out in the agenda.

Signed: *Jill Davis*

Jill Davis 15/04/2026

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session. A copy of the 'Management of Recordings' policy is available on the parish council website.

DRIGHLINGTON PARISH COUNCIL MEETING

Ordinary Meeting of the Parish Council – Monday 20th April 2026 @ 7.00pm

A G E N D A

1.	Chairman's Opening Remarks:
2.	Apologies for Absence: a) To receive any apologies: b) To approve reasons for absence given by Councillors.
3.	a) For the council to note each members' Register of Interest Form needs to be reviewed b) Declaration of Disclosable Pecuniary and Other Interests:
4.	Dispensations for Disclosable Pecuniary Interests:
5.	Minutes: a) For the council to consider approving the draft minutes of the Ordinary Meeting of the Parish Council held on the 16 th March 2026.
6.	Public Participation: a) Representation from members of the public on the business of the agenda for the meeting. b) To receive reports from the Police. c) To receive reports from invited guests and Leeds City Councillors.
7.	The Hub: a) For the council to note the British Gas Lite utility charge for the month of £411.65 b) For the council to consider whether the heating at the Hub should be turned off during the warmer months, and if so, to agree the dates for switching it off and back on. c) For the council to note the information from Yorkshire Water concerning the changes to the water charges from 01/04/2026 d) To consider the request from Drighlington Community Library to undertake a stock check on a Monday, and to determine whether any associated costs would be incurred.

8.	<p>Administration Matters:</p> <p>a) For the council to note that the YLCA training calendar from April to July and the Training and Development Policy have been circulated to members.</p> <p>b) For the council to note the additional locations of the litter bins in the village.</p> <p>c) For council to consider approving the clerk to arrange a meeting with the council and the three Ward Councillors.</p> <p>d) For the council to consider approving the Statement of Control for 2025/2026.</p>
9.	<p>Financial Matters:</p> <p>a) For the council to note that the end of year documentation will be itemised for the May/June agenda.</p> <p>b) For the council to consider approving delegated authority to the clerk for the printing and stationery budget 2026/2027,</p> <p>c) For the council to note the Unity Trust bank balance – Instant Access Account 01/03/2026 -31/03/2026 £64,364.45.</p> <p>d) For the council to note the Unity Trust bank balance – T2 Current Account 01/03/2026 – 31/03/2026 £6324.64,</p> <p>e) For the council to note the Redwood bank balance for March 2026, £11,000.</p> <p>f) For the council to note the NatWest bank balance March 2026 £1066.21,</p> <p>g) For the council to consider approving Jill Davis April 2026 expenses £107.80,</p> <p>h) For the council to note that the cost of the Easter Egg Hunt was £311.92 against a budget of £500.00,</p> <p>i) For the council to consider any actions from the invoice received from Leeds City Council, £2,965.62.</p> <p>j) For the council to consider approving Cllr North's travel expenses for Off to a Flying Start' training £34.20,</p> <p>k) For the council to consider approving the YLCA annual Subscription cost £1,177.00.</p> <p>l) For the council to consider approving the earmarked reserves for 2026/2027.</p> <p>m) For the council to consider approving the asset register for 2026/2027.</p> <p>n) For the council to consider approval of the annual insurance premium, should the quotation be available at the time of the meeting. In the event that it is not available, to consider granting delegated authority to the clerk to approve and arrange the policy upon receipt.</p>
10.	<p>Planning Matters: (to the publication of the agenda)</p> <p>a) Planning Applications:</p> <p>a.1) Planning Application – 26/01446/fu/SW – retrospective application for outbuilding to the rear.</p> <p>a.2) Planning Application – 26/01765/FU/SW – Part single-story, part, two-storey, extension to front and side. Information on the planning applications will be available for the meeting.</p> <p>b) Planning Decisions:</p> <p>Refusal 26/01013/CLE – 22, Winterfell Road. Drighlington. BD11 1EG.</p> <p>Grant of full Planning Permission – 17, Adwalton Green. Drighlington. BD11 1BT.</p> <p>c) Planning Matters:</p> <p>No matters.</p>
11.	<p>Reports: Committee's, Cllr's & Clerk: and to consider any actions</p> <p>a) For Cllrs M Hughes and Milomo to update the council concerning the defibrillators.</p> <p>b) For the council to consider any actions from other Cllr reports.</p> <p>b.1) For the council to consider any actions from any updated information concerning Moor Top (Cllr C Edwards).</p> <p>c) For the council to consider any actions from the clerk's report.</p>
12.	<p>Parish Activities:</p> <p>a) For the planting team to update the council and for the council to consider any actions from the update.</p> <p>b) For Cllrs C Edwards, Parker, Irving and Egan to provide an update concerning the Easter Egg Hunt and the Bike marking event.</p> <p>c) For Cllrs S Edwards and C Edwards to update the council concerning the bypass racing (if applicable).</p> <p>d) For Cllrs S Edwards and C Edwards to update the council concerning traffic calming measures and to consider any actions (if applicable).</p> <p>e) For the council to consider any actions concerning the membership of the working party and any costs relating to litter pick events to the value of £100.00 (Cllr H Irving).</p> <p>f) For the council to consider any action from the supporting paper concerning a request from Drighlington WI.</p> <p>g) To consider the cleaning and maintenance of the outdoor gym equipment. If agreed, to consider making a budget provision of £150.00 within the 2026/2027 budget and to invite suggestions for suitable contractors (Cllr C Edwards).</p> <p>h) For the council to consider replacing 5 damaged litter bins. The cost is £256.42 each. Supporting paper circulated.</p> <p>i) For the clerk to provide an update concerning phase 2 of the play area and for the council to consider approving the following: Approval of the six pieces of play equipment that have previously been approved in principle. Approval of the Drighlington playground construction – phase 2 quotation £51,417.60/ Budget approved £52,409.00</p>
13.	<p>Terms of Reference 2026/2027</p> <p>a) For the council to consider approving the Litter Pick Working Party Terms of Reference for 2026 -2027 (no suggested amendments).</p> <p>b) For the council to consider approving the Christmas 2026 Working Party Terms of Reference for 2026-2027 (reporting amendment).</p>

		c) For the council to consider approving the Finance Working Party Terms of Reference for 2026-2027 (no suggested amendments).																																																																																																																																																						
14.		<p>Grants & Donations 2026/2027:</p> <p>a) For the council to consider any actions from the donation request to Drighlington ARLFC - £200.00 (Cllr S Edwards).</p> <p>b) For the council to consider any actions from the donation request to Drighlington Old Folks Outing Committee - £1000.00 (Cllr H Irving).</p> <p>c) For the council to consider any actions from the donation request to St Paul Church - £150.00 (Cllr C Edwards).</p> <p>d) For the council to consider two proposals from external organisations to host/deliver the Summer Event/Drig Gala and to resolve whether to appoint a provider. Grants forms circulated.</p>																																																																																																																																																						
15.		<p>Receipt Matters: March 2026</p> <p>02/03/2026 – Drighlington Community Library - £260.00 monthly rent.</p> <p>27/03/2026 – VAT Reclaim - £2,876.13.</p> <p>31/03/2026 – Bank Interest £361.17.</p>																																																																																																																																																						
16.		<p>Payments To consider approving (April 2026)</p> <p>R=Retrospective. 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17.	<p>Date of the Next PC Meeting: Annual Parish Meeting 11th May 2026 @ 7.00pm in the Main Hall at Drighlington Methodist Church.</p> <p>Date of the Next PC Meeting: Annual Meeting of the Parish Council 18th May 2026 @ 7.00pm in the Main Hall at Drighlington Methodist Church.</p>
18.	<p>Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at Meetings Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed) VOTE REQUIRED:</p>
19.	<p>Annual Parish Meeting:</p> <p>a) For the council to consider approving the nominations concerning the Community Awards.</p> <p>b) For the council to consider any other actions concerning the Annual Parish Meeting.</p>