



# Drighlington Parish Council

The Community Hub  
1, Moorside Approach  
Drighlington BD11 1JF

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## 13.a Terms of Reference

### Littering awareness & Litter Pick Working Party

The Litter awareness & Litter Pick Working Party is an informal group established to explore ideas and formulate recommendations regarding:

- Developing mechanisms to change littering habits through education, events and publicity.
- Planning and executing Litter Picks in the village.

#### Key Points:

- **Meetings:** Informal and do not have to be held in public.
- **Meetings:** Clerk to book meeting rooms, if required.
- **Agendas:** There is no requirement to publish agendas in advance.
- **Decision-Making:** The Working Party does not have decision-making authority but is tasked with exploring events and activities concerning litter picks and to engage with members of the community, community groups, local businesses and other stakeholders. and present recommendations to the Parish Council for approval.

#### Membership:

- The Working Party can comprise of Parish Councillors, Environmental Officer, local community groups, local businesses and members of the public.
- All members are subject to approval by the Parish Council. Members can be formally ratified at the next available Parish Council meeting.

#### Structure & Participation:

- The Working Party may appoint a Chairperson at its discretion.
- External participants or guests may be invited to attend meetings as needed.

## **Focus Areas:**

### **1. Littering Awareness & Litter Pick Events**

- Explore and recommend changing littering habits through educational mechanisms, raising awareness events and publicity.
- Review and recommend potential litter pick dates.
- Review and recommend any financial expenditure that may be required.
- Explore loan kits from Leeds City Council.
- Explore other funding sources as required.
- Identify any other relevant matters concerning litter pick events.

The Working Party will provide updates and recommendations to the Parish Council via Parish Council meetings for Parish Council approval.

Approved at the Parish Council meeting held on the 16<sup>th</sup> of February 2026