



Drighlington Parish Council

The Community Hub
1, Moorside Approach
Drighlington BD11 1JF

Tel: 07984733352

Email: clerk@drighlingtonparishcouncil.gov.uk

Website: www.drighlingtonparishcouncil.gov.uk

10.f Bank Reconciliation November 2025

Dear Council

Please find below the bank reconciliation for the period ending November 2025.

1. Bank Balances:

- NatWest Bank: £1870.35
 - Unity Trust Bank T2 Current Account: £15,630.62
 - Unity Trust Bank - Instant Access Savings Account: £83,521.29
 - Redwood Savings Account £11,000.00
- Sub-total: £112,022.26

Less Earmarked Reserves:

- Committed Reserves CIL $£21,250 - £6789.72 = £14,460.28$
 - General Reserves CIL (VE Day moved into Committed) = $£9180.39 + £4565.78$ (CIL received 04/09/2025) = $£13,746.17$
 - Election Reserves = $£8,000.00$
- Sub-total: £36,206.45

Total Available Funds: £75,816.81

Commitments:

Please remember that some of the earmarked reserves are allocated in the budget.

Bank Balance: £112,022.26

Less remaining budget: £40,365.62

Subtotal: £71,656.64

Plus projected receipts from the budget: £3782.84

Plus unexpected receipts £4565.78 + £82.56 + £78.85 + £480.00 (CIL and refunds from the previous landlord and LCC grant for bleed kits)

Total: £80,646.67

Less projected overspends to the Budget:

£250.00 Staff Expenses, travel and uniform

£500.00 Garden Maintenance. Extra work approved by the Parish Council

£200.00 Training.

£400.00 Room hire.

£985.00. Invoice due from Genesis Fire and higher utility charges than expected.

£1300.00 Professional fees. Ongoing support and solicitor fees.

£1283.00. Salaries and Related Costs. An additional HMRC payment was made in April 2025.

£680.00 – replacement cherry trees - contingency

Total: £5598.00

Projected payments for the year: Budget £100,269.00 + projected overspend £5598.00
= £105,867.00

Remaining:

£80,646.67 - £5598.00 = £75,048.67

Then broken down into:

CIL = £28,206.45

GENERAL FUNDS = £46,842.22

The general funds of £46,842.22 include all the above. Therefore, there will be more funds that can be utilised towards the play area that will not be spent as part of the original budget

£5,000.00 – Enforcement Salary

£562.00 – Audits saving

£1000.00 – Grass Cutting

£7124.00 – Total

Earmarking Play Area Phase II:

CIL = £28,206.45 [End of November]

CIL = -£6598 [Commitments from December 2025 – March 2026]

Total: £21,608.45 + £5,951.55 [CIL due] = £27,560.00

Total: CIL £27,560.00 + General Funds £7124.00 = £34,684.00

The Parish Council could earmark £34,684.00 for the play area.

There would also have been an additional £8,000.00; however, that is allocated to the by-election.

2. Receipts:

- **Total to date: £101,781.41**
- **Precept - received**
- **LCC Grants - received**
- **Footpaths Partnership Funding – received**
- **VAT Reclaim - £3279.02**
- **Bank Interest - £51.04 (Unity Trust Instant Access Account)**
- **Bank Interest - £570.25 (Unity Trust Instant Access Account)**
- **Misc deposits - £249.47**
- **CIL -£4565.78**
- **Christmas income - £2068.00**
- **Ward Councillor Grant - £480.00**

3. Payments (main points):

- **Total to date: £59,903.38**

- **Audits - £638.00**
Internal Audit completed

- **Grass Cutting monthly payments - £1392.25**
Includes replacement planter £225.00

- **Salaries and Related Costs - £29,564.13**
Which includes:
Pension Payments
HMRC
Employer's N.I Contribution
Additional HMRC payment £1,283.16

- **Printing and Stationery - £472.98 –**

Printing costs £82.48 (two months)

Stationery Order £84.54

Extra printing for Planning Committee

- **Professional Fees - £1833.89**

- **Defib Costs - £689.20**

Batteries and pads purchased for £689.20

- **Contingency Fund - £3910.40**

Picnic Tables - £1874.40

Replacement cherry trees. The deposit of £1100.00 has been paid.

- **CIL Christmas 2025 - £2493.60**

PAT testing of Christmas features and lights

Sponsorship Boards

Christmas Flag

Christmas Misc

Kind regards,

Jill Davis

Jill Davis

Proper Officer to Drighlington Parish Council

Drighlington Parish Council

Management accounts for the year ended 31/3/2026

	Month number		12		Full year budget	% of Budget
	YTD actuals	YTD budget	Variance			
Receipts						
I. LCC Precept	£ 86,250.00	£ 86,250.00	£ -	£ 86,250.00	£ 86,250.00	100%
I. LCC Grants - CTS	£ 1,275.00	£ 1,275.00	£ -	£ 1,275.00	£ 1,275.00	100%
I. LCC Grants - Footpaths Partnership	£ 334.00	£ 334.00	£ -	£ 334.00	£ 334.00	100%
I. CIL	£ 4,565.78	£ -	£ 4,565.78	£ -	£ -	0%
I. Ward Councillor Grants/Grants	£ 480.00	£ -	£ 480.00	£ -	£ -	0%
I. VAT Reclaim	£ 3,279.02	£ 5,000.00	£ 1,720.98	£ 5,000.00	£ 5,000.00	66%
I. Christmas Income	£ 2,068.00	£ 3,425.00	£ 1,357.00	£ 3,425.00	£ 3,425.00	60%
I. Hub Hire	£ -	£ 240.00	£ 240.00	£ 240.00	£ 240.00	0%
I. Hub Library	£ 2,658.85	£ 3,120.00	£ 461.15	£ 3,120.00	£ 3,120.00	85%
I. Bank Interest 2.5% 25k	£ 621.29	£ 625.00	£ 3.71	£ 625.00	£ 625.00	99%
I. Misc Incomes	£ 249.47	£ -	£ 249.47	£ -	£ -	0%
Total receipts	£ 101,781.41	£ 100,269.00	£ 1,512.41	£ 100,269.00	£ 100,269.00	102%
Payments						
E. Audits	£ 638.00	£ 1,200.00	£ 562.00	£ 1,200.00	£ 1,200.00	53%
E. Staff Expenses (travel, Uniform ec)	£ 403.58	£ 300.00	£ 103.58	£ 300.00	£ 300.00	135%
E. Defib Costs	£ 689.20	£ 750.00	£ 60.80	£ 750.00	£ 750.00	92%
E. Chairpersons Allowance	£ 90.00	£ 150.00	£ 60.00	£ 150.00	£ 150.00	60%
E. Donations Awarded S.137	£ 1,130.00	£ 125.00	£ 1,005.00	£ 125.00	£ 125.00	904%
E. Events Committee	£ -	£ -	£ -	£ -	£ -	0%
E. Grass Cutting, Garden Maintenance	£ 1,392.25	£ 2,650.00	£ 1,257.75	£ 2,650.00	£ 2,650.00	53%
E. Insurance	£ 1,019.01	£ 1,200.00	£ 180.99	£ 1,200.00	£ 1,200.00	85%
E. Grants Awarded S.137	£ -	£ 700.00	£ 700.00	£ 700.00	£ 700.00	0%
E. Trainings - Cllrs and Staff	£ 271.90	£ 300.00	£ 28.10	£ 300.00	£ 300.00	91%
E. Printing and Stationery	£ 472.98	£ 550.00	£ 77.02	£ 550.00	£ 550.00	86%
E. Remembrance Event	£ 539.98	£ 600.00	£ 60.02	£ 600.00	£ 600.00	90%
E. Repairs and Maintenance	£ 22.56	£ 750.00	£ 727.44	£ 750.00	£ 750.00	3%
E. Room Hire	£ 575.00	£ 620.00	£ 45.00	£ 620.00	£ 620.00	93%
E. Enforcement Officer Salary (25%)	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	0%
E. Salaries and Related Costs	£ 29,564.31	£ 43,400.00	£ 13,835.69	£ 43,400.00	£ 43,400.00	68%
E. Subscriptions	£ 1,028.00	£ 1,100.00	£ 72.00	£ 1,100.00	£ 1,100.00	93%
E. Annual Parish Meeting	£ 610.68	£ 700.00	£ 89.32	£ 700.00	£ 700.00	87%
E. Website/Accounts/Phone	£ 589.20	£ 750.00	£ 160.80	£ 750.00	£ 750.00	79%
E. Election Costs	£ -	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	0%
E. Cllr Expenses	£ -	£ 100.00	£ 100.00	£ 100.00	£ 100.00	0%
E. Professional Fees	£ 1,833.89	£ 2,000.00	£ 166.11	£ 2,000.00	£ 2,000.00	92%
E. Payroll Costs	£ 255.65	£ 500.00	£ 244.35	£ 500.00	£ 500.00	51%
E. The Hub	£ 7,845.71	£ 10,500.00	£ 2,654.29	£ 10,500.00	£ 10,500.00	75%
E. Christmas/Santa Sleigh	£ 99.36	£ 100.00	£ 0.64	£ 100.00	£ 100.00	99%
E. Contingency Fund	£ 3,910.40	£ 4,724.00	£ 813.60	£ 4,724.00	£ 4,724.00	83%
E. CIL- VE Day (Flags, Wreath)	£ 428.12	£ 500.00	£ 71.88	£ 500.00	£ 500.00	86%
E. CIL - Christmas 2025	£ 2,493.60	£ 7,000.00	£ 4,506.40	£ 7,000.00	£ 7,000.00	36%
E. CIL Events Committee	£ 4,000.00	£ 6,000.00	£ 2,000.00	£ 6,000.00	£ 6,000.00	67%
Total payments	59,903.38	100,269.00	40,365.62	100,269.00	100,269.00	60%