



## Drighlington Parish Council

The Community Hub  
1, Moorside Approach  
Drighlington BD11 1JF

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### 10.f Bank Reconciliation September 2025

Dear Council

Please find below the bank reconciliation for the period ending September 2025.

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#### 1. Bank Balances:

- NatWest Bank: £627.96
- Unity Trust Bank T2 Current Account: £9,616.73
- Unity Trust Bank - Instant Access Savings Account: £101,121.29
- Redwood Savings Account £11,000.00
- Sub-total: £122,365.98

#### Less Earmarked Reserves:

- Committed Reserves CIL £21,250 - £5976.12 = £15,273.88
- General Reserves CIL (VE Day moved into Committed) = £9180.39 + £4565.78 (Cil received 04/09/2025) = £13,746.17
- Election Reserves = £8,000.00
- Sub-total: £37,020.05

**Total Available Funds: £85,345.93**

#### Commitments:

Please remember that some of the earmarked reserves are allocated in the budget.

Bank Balance: £122,365.98

Less remaining budget: £53,856.19

Subtotal: £68,509.79

Plus projected receipts from the budget: £6449.69

Plus unexpected receipts £4565.78 + £82.56 (CIL and interest earned on the rent deposit)

Total: £79,607.82

**Less projected overspends to the Budget:**

£250.00 Staff Expenses, travel and uniform

£1510.00 Garden Maintenance. Extra work approved by the Parish Council

£300.00 Training.

£400.00 Room hire.

£985.00 The Hub. £295.00 unplanned invoice from Business stream and annual fire checks, the invoices were not received in time for the end of year 2024/2025, £690.00.

£900.00 Professional fees. Ongoing support. The solicitors' fees for the Hub have already been allocated in the budget. Will need to be monitored.

£1283.00. Salaries and Related Costs. An additional HMRC payment was made in April 2025.

£1750.00 – replacement cherry trees

Total: £7378.00

Projected payments for the year: Budget £100,269.00 + projected overspend £7378.00  
= £107,647.00

Actual payments of the budget 2024/2025 £95,911.17

**Remaining:**

**£79,607.82 - £7378.00 = £72,229.82**

**Then broken down into:**

**CIL = £29,020.05**

**GENERAL FUNDS = £43,209.77**

Please note that the bank reconciliation document that contains all the boxes for the four bank accounts will not tally with the bank balances, as there is a separate box that identifies CIL. However, the overall balance of all four bank account boxes balances to £122,365.98.

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## **2. Receipts:**

- **Total to date: £98,634.56**
  - **Precept - received**
  - **LCC Grants - received**
  - **Footpaths Partnership Funding – received**
  - **VAT Reclaim - £3279.02**
  - **Bank Interest - £51.04 (Unity Trust Instant Access Account)**
  - **Bank Interest - £570.25 (Unity Trust Instant Access Account)**
  - **Interest from the rent deposit - £82.56 (previous landlord)**
  - **CIL -£4565.78**
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## **3. Payments (main points):**

- **Total to date: £46412.81**
- **Audits - £260.00**  
Internal Audit completed
- **Grass Cutting monthly payments - £1138.29**  
Includes replacement planter £225.00
- **Salaries and Related Costs - £22,494.03**  
Which includes:  
Pension Payments  
HMRC  
Employer's N.I Contribution  
Additional HMRC payment £1,283.16
- **Printing and Stationery - £386.05 – Needs to be monitored.**  
Printing costs £82.48 (two months)  
Stationery Order £84.54  
Extra printing for Planning Committee
- **Professional Fees - £1454.84**
- **Defib Costs - £689.20**  
Batteries and pads purchased £689.20
- **Contingency Fund - £2810.49**

Picnic Tables - £1874.40 (when the budget is reviewed, this will be removed and placed in its own budget line, as this was the accrual from 2024 -2025)

- **CIL Christmas 2025 - £1680.00**  
PAT testing of Christmas features and lights

Kind regards,

*Jill Davis*

Jill Davis  
**Proper Officer to Drighlington Parish Council**

## Drighlington Parish Council

### Management accounts for the year ended 31/3/2026

	Month number 12				
	YTD actuals	YTD budget	Variance	Full year budget	% of Budget
<b>Receipts</b>					
I. LCC Precept	£ 86,250.00	£ 86,250.00	£ -	£ 86,250.00	100%
I. LCC Grants - CTS	£ 1,275.00	£ 1,275.00	£ -	£ 1,275.00	100%
I. LCC Grants - Footpaths Partnership	£ 334.00	£ 334.00	£ -	£ 334.00	100%
I. CIL	£ 4,565.78	£ -	£ 4,565.78	£ -	0%
I. Ward Councillor Grants/Grants	£ -	£ -	£ -	£ -	0%
I. VAT Reclaim	£ 3,279.02	£ 5,000.00	£ 1,720.98	£ 5,000.00	66%
I. Christmas Income	£ -	£ 3,425.00	£ 3,425.00	£ 3,425.00	0%
I. Hub Hire	£ -	£ 240.00	£ 240.00	£ 240.00	0%
I. Hub Library	£ 2,060.00	£ 3,120.00	£ 1,060.00	£ 3,120.00	66%
I. Bank Interest 2.5% 25k	£ 621.29	£ 625.00	£ 3.71	£ 625.00	99%
I. Misc Incomes	£ 249.47	£ -	£ 249.47	£ -	0%
<b>Total receipts</b>	<b>£ 98,634.56</b>	<b>£ 100,269.00</b>	<b>£ 1,634.44</b>	<b>£ 100,269.00</b>	<b>98%</b>

<b>Payments</b>					
E. Audits	£ 260.00	£ 1,200.00	£ 940.00	£ 1,200.00	22%
E. Staff Expenses (travel, Uniform ec)	£ 344.22	£ 300.00	£ 44.22	£ 300.00	115%
E. Defib Costs	£ 689.20	£ 750.00	£ 60.80	£ 750.00	92%
E. Chairpersons Allowance	£ 30.00	£ 150.00	£ 120.00	£ 150.00	20%
E. Donations Awarded S.137	£ 300.00	£ 125.00	£ 175.00	£ 125.00	240%
E. Events Committee	£ -	£ -	£ -	£ -	0%
E. Grass Cutting, Garden Maintenance	£ 1,138.29	£ 2,650.00	£ 1,511.71	£ 2,650.00	43%
E. Insurance	£ 1,019.01	£ 1,200.00	£ 180.99	£ 1,200.00	85%
E. Grants Awarded S.137	£ -	£ 700.00	£ 700.00	£ 700.00	0%
E. Trainings - Cllrs and Staff	£ 182.10	£ 300.00	£ 117.90	£ 300.00	61%
E. Printing and Stationery	£ 386.05	£ 550.00	£ 163.95	£ 550.00	70%
E. Remembrance Event	£ 44.48	£ 600.00	£ 555.52	£ 600.00	7%
E. Repairs and Maintenance	£ 22.56	£ 750.00	£ 727.44	£ 750.00	3%
E. Room Hire	£ 495.00	£ 620.00	£ 125.00	£ 620.00	80%
E. Enforcement Officer Salary (26%)	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00	0%
E. Salaries and Related Costs	£ 22,494.03	£ 43,400.00	£ 20,905.97	£ 43,400.00	52%
E. Subscriptions	£ 1,028.00	£ 1,100.00	£ 72.00	£ 1,100.00	93%
E. Annual Parish Meeting	£ 610.68	£ 700.00	£ 89.32	£ 700.00	87%
E. Website/Accounts/Phone	£ 589.20	£ 750.00	£ 160.80	£ 750.00	79%
E. Election Costs	£ -	£ 8,000.00	£ 8,000.00	£ 8,000.00	0%
E. Cllr Expenses	£ -	£ 100.00	£ 100.00	£ 100.00	0%
E. Professional Fees	£ 1,454.84	£ 2,000.00	£ 545.16	£ 2,000.00	73%
E. Payroll Costs	£ 255.65	£ 500.00	£ 244.35	£ 500.00	51%
E. The Hub	£ 6,150.98	£ 10,500.00	£ 4,349.02	£ 10,500.00	59%
E. Christmas/Santa Sleigh	£ -	£ 100.00	£ 100.00	£ 100.00	0%
E. Contingency Fund	£ 2,810.40	£ 4,724.00	£ 1,913.60	£ 4,724.00	59%
E. CIL- VE Day (Flags, Wreath)	£ 428.12	£ 500.00	£ 71.88	£ 500.00	86%
E. CIL - Christmas 2025	£ 1,680.00	£ 7,000.00	£ 5,320.00	£ 7,000.00	24%
E. CIL Events Committee	£ 4,000.00	£ 6,000.00	£ 2,000.00	£ 6,000.00	67%
<b>Total payments</b>	<b>46,412.81</b>	<b>100,269.00</b>	<b>53,856.19</b>	<b>100,269.00</b>	<b>46%</b>