



Drighlington Parish Council

The Community Hub
1, Moorside Approach
Drighlington BD11 1JF

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10.f Bank Reconciliation August 2025

Dear Council

Please find below the bank reconciliation for the period ending August 2025.

1. Bank Balances:

- NatWest Bank: £597.87
 - Unity Trust Bank T2 Current Account: £12,284.15
 - Unity Trust Bank - Instant Access Savings Account: £100,551.04
 - Redwood Savings Account £11,000.00
- Sub-total: £124,433.06

Less Earmarked Reserves:

- Committed Reserves CIL £21,250 - £4296.12 = £16,953.88
 - General Reserves CIL (VE Day moved into Committed) = £9180.39
 - Election Reserves = £8,000.00
- Sub-total: £34,134.27

Total Available Funds: £90,298.79

Commitments:

Please remember that some of the earmarked reserves are allocated in the budget.

Bank Balance: £124,433.06
Less remaining budget: £61,401.86
Subtotal: £63,031.20

Plus projected receipts from the budget: £7,113.03
Total: £70,144.23

Less projected overspends to the Budget:

£150.00 Staff Expenses, travel and uniform
£1510.00 Graden Maintenance. Extra work approved by the Parish Council
£100.00 Training.
£150.00 Room hire.
£985.00 The Hub. £295.00 unplanned invoice from Business stream and annual fire checks, the invoices were not received in time for the end of year 2024/2025, £690.00.
£540.00 Professional fees. Ongoing support for 2 months. The solicitors' fees for the Hub have already been allocated in the budget. Will need to be monitored.
£1283.00. Salaries and Related Costs. An additional HMRC payment was made in April 2025.

Total: £4718.00

Projected payments for the year: Budget £100,269.00 + projected overspend £4718.00
= £104,987.00

Actual payments of the budget 2024/2025 £95,911.17

Remaining:

£70,144.23 - £4718.00 = £65,426.23

CIL = £26,134.27

GENERAL FUNDS = £39,291.96

2. Receipts:

- **Total to date: £93,155.97**
 - **Precept - received**
 - **LCC Grants - received**
 - **Footpaths Partnership Funding – received**
 - **VAT Reclaim - £3279.02**
 - **Bank Interest - £51.04 (Unity Trust Instant Savings Account)**
-

3. Payments (main points):

- **Total to date: £38,867.14**
- **Audits - £260.00**
Internal Audit completed
- **Gross Cutting monthly payments - £965.79**
Includes replacement planter £225.00
- **Salaries and Related Costs - £18,348.86**
Which includes:
Pension Payments
HMRC
Employer's N.I Contribution
Additional HMRC payment £1,283.16
- **Printing and Stationery - £353.31 – Needs to be monitored.**
Printing costs £82.48 (two months)
Stationery Order £84.54
- **Professional Fees - £1766.14**
- **Defib Costs - £689.20**
Batteries and pads purchased £689.20
- **Contingency Fund - £2810.49**
Picnic Tables - £1874.40 (when the budget is reviewed, this will be removed and placed in its own budget line, as this was the accrual from 2024 -2025)

Kind regards,

Jill Davis

Jill Davis
Proper Officer to Drighlington Parish Council

BANK RECONCILIATION - AUGUST 2025.

Drighlington Parish Council

Management accounts for the year ended 31/3/2026

	Month number		12		
	YTD actuals	YTD budget	Variance	Full year budget	% of Budget
Receipts					
I. LCC Precept	£ 86,250.00	£ 86,250.00	£ -	£ 86,250.00	100%
I. LCC Grants - CTS	£ 1,275.00	£ 1,275.00	£ -	£ 1,275.00	100%
I. LCC Grants - Footpaths Partnership	£ 334.00	£ 334.00	£ -	£ 334.00	100%
I. CIL	£ -	£ -	£ -	£ -	0%
I. Ward Councillor Grants/Grants	£ -	£ -	£ -	£ -	0%
I. VAT Reclaim	£ 3,279.02	£ 5,000.00	£ 1,720.98	£ 5,000.00	66%
I. Christmas Income	£ -	£ 3,425.00	£ 3,425.00	£ 3,425.00	0%
I. Hub Hire	£ -	£ 240.00	£ 240.00	£ 240.00	0%
I. Hub Library	£ 1,800.00	£ 3,120.00	£ 1,320.00	£ 3,120.00	58%
I. Bank Interest 2.5% 25k	£ 51.04	£ 625.00	£ 573.96	£ 625.00	8%
I. Misc Incomes	£ 166.91	£ -	£ 166.91	£ -	0%
Total receipts	£ 93,155.97	£ 100,269.00	£ 7,113.03	£ 100,269.00	93%
Payments					
E. Audits	£ 260.00	£ 1,200.00	£ 940.00	£ 1,200.00	22%
E. Staff Expenses (travel, Uniform ec)	£ 252.45	£ 300.00	£ 47.55	£ 300.00	84%
E. Defib Costs	£ 689.20	£ 750.00	£ 60.80	£ 750.00	92%
E. Chairpersons Allowance	£ -	£ 150.00	£ 150.00	£ 150.00	0%
E. Donations Awarded S.137	£ 100.00	£ 125.00	£ 25.00	£ 125.00	80%
E. Events Committee	£ -	£ -	£ -	£ -	0%
E. Grass Cutting, Garden Maintenance	£ 965.79	£ 2,650.00	£ 1,684.21	£ 2,650.00	36%
E. Insurance	£ 1,019.01	£ 1,200.00	£ 180.99	£ 1,200.00	85%
E. Grants Awarded S.137	£ -	£ 700.00	£ 700.00	£ 700.00	0%
E. Trainings - Cllrs and Staff	£ 182.10	£ 300.00	£ 117.90	£ 300.00	61%
E. Printing and Stationery	£ 353.31	£ 550.00	£ 196.69	£ 550.00	64%
E. Remembrance Event	£ -	£ 600.00	£ 600.00	£ 600.00	0%
E. Repairs and Maintenance	£ 14.57	£ 750.00	£ 735.43	£ 750.00	2%
E. Room Hire	£ 495.00	£ 620.00	£ 125.00	£ 620.00	80%
E. Enforcement Officer Salary (25%)	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00	0%
E. Salaries and Related Costs	£ 18,348.86	£ 43,400.00	£ 25,051.14	£ 43,400.00	42%
E. Subscriptions	£ 1,028.00	£ 1,100.00	£ 72.00	£ 1,100.00	93%
E. Annual Parish Meeting	£ 610.68	£ 700.00	£ 89.32	£ 700.00	87%
E. Website/Accounts/Phone	£ 243.60	£ 750.00	£ 506.40	£ 750.00	32%
E. Election Costs	£ -	£ 8,000.00	£ 8,000.00	£ 8,000.00	0%
E. Cllr Expenses	£ -	£ 100.00	£ 100.00	£ 100.00	0%
E. Professional Fees	£ 1,766.14	£ 2,000.00	£ 233.86	£ 2,000.00	88%
E. Payroll Costs	£ 255.65	£ 500.00	£ 244.35	£ 500.00	51%
E. The Hub	£ 5,044.26	£ 10,500.00	£ 5,455.74	£ 10,500.00	48%
E. Christmas/Santa Sleigh	£ -	£ 100.00	£ 100.00	£ 100.00	0%
E. Contingency Fund	£ 2,810.40	£ 4,724.00	£ 1,913.60	£ 4,724.00	59%
E. CIL- VE Day (Flags, Wreath)	£ 428.12	£ 500.00	£ 71.88	£ 500.00	86%
E. CIL - Christmas 2025	£ -	£ 7,000.00	£ 7,000.00	£ 7,000.00	0%
E. CIL Events Committee	£ 4,000.00	£ 6,000.00	£ 2,000.00	£ 6,000.00	67%
Total payments	£ 38,867.14	£ 100,269.00	£ 61,401.86	£ 100,269.00	39%